

Date: Wednesday 11 December 2024 at 5.00 pm

Venue: Jim Cooke Conference Suite, Stockton Central Library, Church Road,
Stockton-on-Tees, TS18 1TU

Cllr Carol Clark (Chair)
Cllr Barbara Inman (Vice-Chair)

Cllr Ray Godwin
Cllr Stephen Richardson
Cllr Emily Tate
Cllr Katie Weston

Cllr David Reynard
Cllr Paul Rowling
Cllr Sally Ann Watson

AGENDA

- 1 Evacuation Procedure** (Pages 7 - 8)
- 2 Apologies for Absence**
- 3 Declarations of Interest**
- 4 Minutes**
To approve the minutes of the last meeting held on 13 November 2024. (Pages 9 - 12)
- 5 Monitoring of Recommendations - Scrutiny Review of Narrowing the Gap in Educational Attainment** (Pages 13 - 18)
- 6 Scrutiny Review of Holidays are Fun (HAF)**
To receive evidence from: (Pages 19 - 24)
 - Children's Services
 - Public Health
 - Catalyst
- 7 Chair's Update and Select Committee Work Programme** (Pages 25 - 26)

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting, including the opportunities available for any member of the public to speak at the meeting; or for details of access to the meeting for disabled people, please

Contact: Judy Trainer, Democratic Services Manager on email judy.trainer@stockton.gov.uk

KEY - Declarable interests are:-

- Disclosable Pecuniary Interests (DPI's)
- Other Registerable Interests (ORI's)
- Non Registerable Interests (NRI's)

Members – Declaration of Interest Guidance



Table 1 - Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2 – Other Registerable Interest

You must register as an Other Registrable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

This page is intentionally left blank

Jim Cooke Conference Suite, Stockton Central Library **Evacuation Procedure & Housekeeping**

If the fire or bomb alarm should sound please exit by the nearest emergency exit. The Fire alarm is a continuous ring and the Bomb alarm is the same as the fire alarm however it is an intermittent ring.

If the Fire Alarm rings exit through the nearest available emergency exit and form up in Municipal Buildings Car Park.

The assembly point for everyone if the Bomb alarm is sounded is the car park at the rear of Splash on Church Road.

The emergency exits are located via the doors between the 2 projector screens. The key coded emergency exit door will automatically disengage when the alarm sounds.

The Toilets are located on the Ground floor corridor of Municipal Buildings next to the emergency exit. Both the ladies and gents toilets are located on the right hand side.

Microphones

During the meeting, members of the Committee, and officers in attendance, will have access to a microphone. Please use the microphones, when directed to speak by the Chair, to ensure you are heard by the Committee.

This page is intentionally left blank

CHILDREN AND YOUNG PEOPLE SELECT COMMITTEE

A meeting of Children and Young People Select Committee was held on Wednesday 13 November 2024.

Present: Cllr Carol Clark (Chair), Cllr Ray Godwin, Cllr Stephen Richardson, Cllr Paul Rowling, Cllr Sally Ann Watson and Cllr Katie Weston.

Officers: Vanessa Housley, Eddie Huntington, Gill McCleave, Mandie Rowlands, Jane Williams (Children's Services) and Haleem Ghafoor (AH&W) and Michelle Gunn (CS)

Also in attendance:

Apologies: Cllr Barbara Inman (Vice-Chair), Cllr David Reynard and Cllr Emily Tate.

CYP/21/24 Evacuation Procedure

The evacuation procedure was noted.

CYP/22/24 Declarations of Interest

There were no declarations of interest.

CYP/23/24 Minutes

AGREED that the minutes of the meeting held don 25 September 2024 be confirmed as a correct record and signed by the Chair.

CYP/24/24 Monitoring of Recommendations - Scrutiny Review of Narrowing the Gap in Educational Attainment

The Committee received a presentation regarding actions taken following the agreement of the Final Report, and proposed method of monitoring implementation of recommendations.

Lead officers had been identified to take forward each of the recommendations, as well as lead partners and partner organisations, and an updated list of partners was circulated. It was noted that the Committee's report had been shared with the LGA and the Department for Education, who were interested in the impact of the review.

Meetings would take place bi-monthly with all leads and it was proposed that a rolling programme of monitoring be implemented, with leads bringing action plans and updates in turn to each Committee meeting. Members considered action plans for recommendations 6, 7, and 13 and officers noted that the challenge for implementation was working in partnership with schools, who decided their curriculum. However, when contacting schools with the recommendations they found that they were very receptive to the proposals.

The existing Stockton-on-Tees Talks programme was highlighted. This was run in association with Speech & Language UK and focussed on supporting speech and language skills, where children and young people had recognised difficulties. The programme was being expanded from early years into primary and secondary. Members requested further details of this programme.

The action to create a Borough wide debate competition was also highlighted and it was noted that developing debating skills had a positive impact on reading and writing skills. Members discussed the need to consider different personality types such as introverts and how different strategies such as coaching, relationship building, and small group discussions were important to encourage those who were not comfortable with speaking in public. The importance of being able to speak confidently and express yourself, and the need to build these skills early in life, was noted. Members suggested that the Council Chamber be utilised for the final of the debating competition, as well as involving local MP's.

When considering the action plan for recommendation 13, Officers noted that there was a high percentage of young people with SEND who were not in employment, education or training (NEET). Members requested information be shared on funding for SEND. Discussion took place regarding the importance of vocational education for those who were not academic.

AGREED that the update for recommendations 6, 7 and 13 be approved and the rolling programme of monitoring be implemented.

CYP/25/24 Scrutiny Review of Holiday Activities and Food Programme known locally as Holidays are Fun (HAF)

The Committee received a background presentation and considered the draft scope and project plan for the Scrutiny Review of Holidays are Fun (HAF). The presentation outlined the programme, who was eligible, the activities offered, how the programme was promoted, and feedback from the young people who had attended. The programme was run in partnership with Catalyst and they had two members of staff working on HAF. The contract with Catalyst was due to end in February 2025. Members were interested in the relationship with Catalyst and it was noted that the scope included inviting them to a Committee meeting.

It was clarified that there were more spaces than children and young people accessing the programme identified in the presentation as they were able to book more than one space. The majority of spaces were taken.

Funding for the programme came from both the Department for Education (DfE) and Public Health. There were strict criteria from the DfE that 85% of places must go to those children and young people in receipt of free school meals, and that the prime objective was to ensure that they received a meal each day during school holidays. The funding from the DfE was due to end in February 2025 and an announcement regarding future funding was expected shortly with new criteria. Details of this would be shared with the committee once announced.

The funding from public health stipulated that there should be a focus on providing places for those in the top 10 most deprived wards and it was recognised that the programme did not reach all geographical areas of the borough. Members noted that there were children living in more affluent wards that would be described as deprived

and a discussion took place on how to include children from families that may not be covered by the criteria but were struggling. The Committee requested a geographical breakdown of the children that took up the discretion places as well as the number of children who were eligible. They also requested to include in the scope exploring the possibility of extending the programme to those not currently eligible, e.g. working with partners to provide extra or discounted places.

An update was given regarding the reintroduction of Equality Poverty Impact Assessments, which ensured that any decisions and/or new policies implemented by the Council considered the impact they would have on individuals with characteristics protected by the Equality Act 2010 and also wider groups including poverty, substance misuse, care leavers etc. Members split into two groups to consider the purpose of the HAF programme, how it was delivered and the barriers, and what groups might be positively and negatively impacted upon.

The Committee requested information on referrals to the new multibank be shared with all Council Members.

AGREED that the presentation be noted and the scope and project plan be approved, subject to the above comments

CYP/26/24 Chair's Update and Select Committee Work Programme

The Chair highlighted that a further update on Narrowing the Gap in Educational Achievement recommendations would be presented at the next meeting and will be added to the work programme.

AGREED that the work programme be updated to include the item above and noted.

This page is intentionally left blank

Agenda Item

Children and Young People Select Committee

11 December 2024

MONITORING OF RECOMMENDATIONS – SCRUTINY REVIEW OF NARROWING THE GAP IN EDUCATIONAL ATTAINMENT

Summary

Members are asked to consider the approach to monitoring actions in relation to the Appreciative Inquiry into Narrowing the Gap in Educational Attainment.

Detail

1. The Committee's final report of the Review of Narrowing the Gap in Educational Attainment was considered by Cabinet in October 2024 who accepted all the recommendations.
2. The benefit of the AI approach has been in the awareness raising of the issues. It has also brought all stakeholders together at events and secured support for agreed objectives and future action.
3. The review culminated in a report setting out 17 recommendations, as follows:

That Stockton-on-Tees Borough Council works collaboratively with partners and key stakeholders to deliver the following shared objectives:

1. Improve attendance

Support schools to improve attendance:

- Encourage school leaders' use of the Attendance Self Evaluation Toolkit to identify what is working well, and areas which could be developed
- Promote an inclusive and relevant curriculum - where a young person wants to attend
- Work with the Team Around the School Service.
- Ensure that schools are equipped to deal with health issues.
- Identify individual barriers to attendance to better target support and intervention with specific reference to young carers

2. Forge positive relationships

Ensure that school culture proactively forges positive relationships between pupils, staff and parent/ carers:

- Promote respectful behaviours from all partners including teachers.
- Involve parents in school life.
- Extend opportunities for enhanced transition.

3. Improve communication

Design, deliver and support parent/carer communication strategies:

- Use new technologies and apps.

- Implement communication strategies early ensuring that good communication is embedded across the school community.
- Consider single points of contact and how best to communicate (not relying on technology alone).
- Offer parent/ carer engagement training for all staff.

4. Identify and support young carers

- Raise awareness of young carer identification and support for pupils.
- Extend the range of opportunities for young carers to link with others socially.

5. Managing emotions

Strengthen environment and opportunities for pupils to manage emotions:

- Engage with the Healthy Schools Programme and Healthy Settings Programme
- Design and delivery of courses to meet pupil need and support parents, with specific reference to:
 - managing behaviour effectively.
 - supporting mental health and wellbeing – especially to de-escalate heightened behaviour or to reduce stress levels.
 - positive parenting skills.
- Strengthen the use of pupil voice to support development of school environments which better support them to manage their emotions.

6. Refine teaching strategies

Further refine teaching strategies to improve lesson enjoyment, encourage speaking and listening and strengthen understanding also ensuring that teaching is tailored to the needs of the individual child.

7. Developing speaking and listening skills

- Ensure the curriculum and school clubs provide opportunities to develop speaking and listening skills, for example through debating clubs.
- Raise awareness of regional and national opportunities to develop speaking and listening skills

8. Extend enrichment offer

Strengthen and extend curriculum enrichment offer which better matches pupils needs and interests:

- Extend enrichment to include kick-boxing; boxing; coding; cooking clubs; sports clubs and story.
- Extend and promote the Tees Active Offer to include First Aid, paddle boards (team building) and extend offer within school holidays.
- Engage with the Healthy Schools Programme and Healthy Settings Programme

9. Celebrate achievement

Extend the range of opportunities to celebrate achievement including recognition for out of school activities and engagement with local, regional and national awards and competitions.

10. Enhance curriculum development

Work with partners and labour markets, making more explicit links to future employment.

- Innovate a local curriculum.

11. Strengthen understanding of career pathways

Clarify pathways to careers early in school life:

- Design and delivery of courses to clarify current career pathways for pupils and parents, including vocational careers and options other than traditional routes.
- Employment & Training Hub to link with schools to notify parents of apprenticeships events.
- Promote aspirational/motivational approaches.
- Strengthen links between schools/parents/careers advisor.
- Share best practice regarding "careers" evenings/ events in primary and secondary schools.
- Invite parents into school who have unusual careers.
- Educate parents on opportunities post 16.

12. Strengthen transition arrangements

Ensure that transition arrangements better fits bespoke pupil needs, with specific reference to vulnerable pupils:

- Ensure plans are put in place well in advance of any transition.
- Consider transition to post-16 and post-18/19 as well as primary and secondary and school readiness.
- Consider transition between year groups as appropriate.

13. Enhance skills to respond to special needs

Increase range of opportunities to enhance skills in mainstream schools to respond to Special Educational Needs (SEN), Child Protection Plans (CPP) and Emotionally Based School Avoidance (EBSA):

- Share best practice of integrating SEN pupils into mainstream schools.
- Promote vocational opportunities.

14. Review behaviour policies

Review behaviour policies to ensure that they are appropriate and proportionate and that inclusion policies align with behaviour policies:

- What happens when a young person is removed from the classroom. Where do they go? What teaching takes place?

15. Embed and extend pastoral support

Embed and extend pastoral support in schools targeted to need.

- Engage with the Healthy Schools Programme and Healthy Settings Programme.

16. Strengthen support for parent/carers to develop language and reading skills

Design and deliver courses and activities to develop reading and language skills.

- Promote Functional English Courses.
- Invite parents/ carers to support reading groups at primary school.
- Promote reading through free Enrichment/after school clubs.
- Ensure parents understand the importance of reading.
- Use school social media to help parents/carers learn
- Ensure materials are easy read/jargon free to involve parent/carers.
- Key messages being shared from antenatal contact.
- Work with Read Easy Charity - helping people learn to read.

17. Review cost of living responses to diminish impact

Review Cost of Living responses to diminish its impact, with specific reference to period poverty, food poverty and school uniform:

- Work with Child Poverty Network.
 - Work with schools to better promote/communicate Cost of Living interventions.
 - Encourage all schools to 'Poverty Proof the School Day'.
4. Given the breadth of the work, a recommendation lead has been identified for each objective and it is the intention that progress updates will be provided at each future Select Committee meeting on particular recommendations with the relevant recommendation lead attending each meeting.
5. At the December meeting, an update will be provided in respect of recommendation 1 (Action Plan attached).

Name of Contact Officer: Judy Trainer

Post Title: Democratic Services Manager

Telephone No: 01642 528158

Email Address: judy.trainer@stockton.gov.uk

Scrutiny Review Narrowing the Gap of Educational Attainment – Appreciative Inquiry Recommendations Action Plan

Recommendation Lead: Sharon Stevens

Recommendation 1: Improve attendance

Accountability: CYP Committee Meeting dates

Impact Review dates:

Research			
Proposed Actions / Progress	Success Measures	Responsibility	Date
1a Identify what attendance training is currently in place across teams in Education Inclusion and Achievement. 1b. Identify where the gaps are for local authority officers and school leaders	Establish what is successful and where there are weaknesses. Develop a bespoke training package for attendance leaders to work with families, children for a joined up approach	S. Stevens	March '25
2. Appraise overall, persistent and severe absence data, patterns and trends will be identified	Identify schools with the strongest effective early intervention strategies	S. Stevens	January – March '25
Communications			
Proposed Actions / Progress	Success Measures	Responsibility	Date
1a Split the Attendance Network Meetings into separate primary and secondary meetings.	Relaunch Attendance Network Meetings to share successful school strategies to tackle absence	S. Stevens	December '25

1b. Publish a dossier of successful strategies gained from the Attendance Networks for school leaders	Schools who have not made significant gains in attendance trial strategies in the first instance	S. Stevens S. Bimson	January '25
2. Refresh the Local Authority Attendance Strategy across all teams.	Attendance Strategy launched to schools, local authority teams and other agencies	S. Stevens C.Tiffany	January '25
3. Attendance at Team meetings across the wider children's services to raise awareness of the support first as everyone business theme from "Working Together to Improve Attendance" <i>DfE Statutory Guidance August 2024</i>	Build strong relationships and work collaboratively embedding attendance is everyone's business	S. Stevens	May '25
4. Attendance Self Evaluation Toolkit Promotion at Education Matters, and Secondary Head Meeting.	Challenge and support to use the Toolkit by colleagues across EIA to identify areas for focus and evaluate for impact.	S. Stevens G. McCleave	December '24 January/ February '25
Events			
Proposed Actions / Progress	Success Measures	Responsibility	Date
1. Attendance Network Promotion	Maintain high level of school senior leader attendees, at separate primary and secondary Networks.	S. Stevens	May '25

Children and Young People Select Committee
Holiday Activities and Food Programme known locally as Holidays Are Fun (HAF)
Scrutiny Review
Outline Scope

Scrutiny Chair (Project Director): Cllr Carol Clark	Contact details: carol.clark@stockton.gov.uk
Scrutiny Officer (Project Manager): Judy Trainer	Contact details: 01642 528158 judy.trainer@stockton.gov.uk
Departmental Link Officer: Mandie Rowlands	Contact details: 01642 527241 mandie.rowlands@stockton.gov.uk
Which of our strategic corporate objectives does this topic address? Supporting 'our people' to live healthier lives: <ul style="list-style-type: none"> • Raising aspirations of our children and young people to achieve economic wellbeing • Supporting the local economy using local providers to deliver. • Supporting schools to work during holiday periods, supporting their local communities offering healthy meals and activities to children and young people • Offer specific and focused provision for children and young people with special educational needs. • Supporting vulnerable groups such as, children in our care, children in need of help and support, children with additional needs and young carers. 	
What are the main issues and overall aim of this review? HAF is a DfE funded programme that provides activities and healthy meals to children and young people during holiday periods, predominantly for those on benefit related free school meals. It is delivered in partnership through SBC and Catalyst. It involves a range of providers, including schools, delivering a variety of activities. The programme is aimed at those most in need. Holiday times can be difficult for families especially under the current cost of living crisis. Offering a safe place to go, with fun activities alongside a healthy nutritious meal will help families during long and difficult times of the year. Therefore, it essential that the funding allocated is maximised and provides value for money. The programme is delivered alongside longer term, appropriate support for families. The money is allocated as a grant for a specific purpose and spend is monitored by the DfE. The programme should offer the opportunity to help more families at an early stage offering help and support beyond the holiday periods leading to short- and longer-term savings. Having a safe	

place for children to go during holiday periods helps parents who are working to reduce childcare costs, and it also offers the opportunity to work with families who need support to return to work. The Scrutiny Committee could consider if HAF is inclusive of and attended by those families who most need it and the impact that the programme has had on family health and social and economic wellbeing. Other considerations could include:

- How the programme can maximise the involvement of schools and education providers
 - How elected members can promote and encourage eligible members of their communities to engage with the programme
- If the programme is offering value for money as it moves into its final year of national funding

The Committee will undertake the following key lines of enquiry:

- What target groups is the HAF Programme aimed at reaching? Who is participating and how can we maximise attendance by these groups? How can we ensure that the programme is inclusive and maximise impact for children that need it most?
- What are the barriers to the children with the most need attending?
- Are we achieving Borough-wide reach? Do we have the right provision in the right area? What is the geographic breakdown of eligible take up and discretionary take up?
- How can the programme maximise the involvement of schools and education providers?
- How can elected Members promote and encourage engagement with the programme?
- What impact has the programme had? What does feedback from families tell us?
- How are providers chosen? Do we have the right providers and how is this assessed?
- What feedback has been received from providers, families and children?
- Do contract management arrangements provide value for money? Could the contract be managed differently?
- What, if any, improvements should be made to the booking system?
- How is the programme funded and what are the options for future delivery should central government funding cease?
- Can the programme support other Council objectives, for example, the promotion of lifelong learning, career aspirations, links to future employment and making sure our young people are work ready?
- Can our young people, including children in care and care leavers be involved in delivery?
- Are agencies working together to provide help and support for families who access HAF outside of holidays?
- Are paid for places making the scheme sustainable and are charges appropriate? Could the programme be extended to those not currently eligible?

Who will the Committee be trying to influence as part of its work?

Cabinet, key partners.

Expected duration of review and key milestones:

Five months:

Scope and Project Plan agreed – 13 November 2024
Evidence gathering – November 2024 – February 2025
Draft Recommendations – 12 February 2025
Final Report – 12 March 2025
Submission to Cabinet – 17 April 2025

What information do we need?

Existing information (background information, existing reports, legislation, central government documents, etc.):

DfE Returns
 Annual Reports
 Feedback from children, parents and providers

New information:

Further parent feedback (including survey, face to face consultation, interviews and SPCF)
 Further provider feedback including provider survey (60-70 providers)
 Feedback from staff across Children Services on impact (questionnaire)
 Feedback from education settings including schools on impact (face to face consultation, interviews)

Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)

What specific areas do we want them to cover when they give evidence?

Council Officers

Overview of HAF Programme

Catalyst

Impact on children and young people

Providers

Provider Feedback

Families and children (FSM)
 Families and children (Non FSM)
 Families and Children (SEN)

Child and Parent /Carer Voice

School staff

School perspective

How will this information be gathered? (e.g. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)

Committee meetings, surveys, interviews.

How will key partners and the public be involved in the review?

As above.

How will the review help the Council meet the Public Sector Equality Duty?

The Equality Act 2010 protects everyone from discrimination on grounds of nine Protected Characteristics, including Disability.

The Council is under a duty to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The review will contribute towards meeting the Council's requirements under this Duty, particularly in relation to the outcomes for more vulnerable children.

Completion of an Equality and Poverty Impact Assessment (EPIA) will be integral to the Select Committee review.

How will the review contribute towards the Joint Strategic Needs Assessment, or the implementation of the Health and Wellbeing Strategy?

Stockton-on-Tees Joint Health and Wellbeing Strategy 2019-2023:

All children and families get the best start in life.

All people in Stockton-on-Tees live well and live longer.

All people in Stockton-on-Tees live in healthy places and sustainable communities.

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

- To increase the number of individual children and young people on the uptake of HAF
- To improve offer of the HAF programme ensuring that eligible young people are enabled to attend and are offered fun and appropriate activities, along with a balanced nutritious meal
- To maximise the role of schools and education settings in the planning and delivery of the HAF programme
- To ensure the project is value for money and develop a plan for sustainability beyond current funding
- To ensure provision covers the whole borough and offer is accessible by children in rural areas
- To increase provision for eligible children with additional needs
- To improve provision for eligible young people aged 13 years and over
- To understand how agencies are working together to provide help and support for families who are eligible and accessing HAF, beyond the holiday periods

Project Plan			
Key Task	Details/Activities	Date	Responsibility
Scoping of Review	Information gathering	October 2024	Scrutiny Officer Link Officer
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	29 October 2024	Select Committee Chair and Vice Chair, Cabinet Member, Director, Scrutiny Officer, Link Officer
Agree Scope and Project Plan	Scope and Project Plan agreed by Committee	13 November 2024	Select Committee
Publicity of Review	Not applicable		
Obtaining Evidence	<p>Introductory presentation Equality and Poverty Impact Discussion</p> <p>Children's Services Public Health Catalyst</p> <p>School Feedback</p> <ul style="list-style-type: none"> • Mill Lane Primary • High Clarence • Tilery <p>Provider Feedback, including</p> <ul style="list-style-type: none"> • SOSI • Five Lamps • Roseberry Consortium • Tees Active Leisure • Family Action • Eastern Ravens Trust • Hardwick in Partnership 	<p>13 November 2024</p> <p>11 December 2024</p> <p>15 January 2025 Interactive Informal Session Billingham Forum</p>	Select Committee
Members decide recommendations and findings	<p>Review summary of findings and formulate draft recommendations</p> <p>Parent Feedback Children & Young People Feedback</p>	12 February 2025	Select Committee (Informal Session)
Circulate Draft Report to Stakeholders	Circulation of Report	February 2025	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss findings of review and draft recommendations	TBA	Select Committee Chair and Vice-Chair, Cabinet Member, Director, Scrutiny Officer, Link Officer
Final Agreement of Report by Select Committee	Approval of final report by CYP Select Committee	12 March 2025	Select Committee, Cabinet Member, Director

Consideration of Report by Executive Scrutiny	Consideration of report	18 March 2025	Executive Scrutiny Committee
Report to Cabinet/Approving Body	Presentation of final report with recommendations for approval to Cabinet	17 April 2025	Cabinet

**Children and Young People Select Committee
Work Programme – 2023-2024**

Date	Item	Attending
17 July 2024	Progress Update – Care Leavers EET Progress Update – Contextual Safeguarding and Youth Relationships Youth Justice Plan	Mandie Rowlands Dave Willingham Miriam Sigsworth
25 September 2024	Review of Narrowing the Gap in Educational Attainment – Final Report	Vanessa Housley Eddie Huntington
16 October 2024	CANCELLED	
13 November 2024	Review of Narrowing the Gap in Educational Attainment – Monitoring Review of HAF – Scope and Project Plan	Vanessa Housley Gill McCleave Mandie Rowlands
11 December 2024	Review of HAF – Evidence Review of Narrowing the Gap in Educational Attainment – Monitoring	Mandie Rowlands Vanessa Housley Sharon Stevens
15 January 2025	Review of HAF – Evidence Review of Narrowing the Gap in Educational Attainment – Monitoring	Mandie Rowlands Vanessa Housley Claire Tiffany
12 February 2025	Review of HAF – Summary of Evidence	Mandie Rowlands
12 March 2025	Review of HAF – Final Report Review of Narrowing the Gap in Educational Attainment – Monitoring	Mandie Rowlands Vanessa Housley Haleem Ghafoor Amit Law

Items to be scheduled each year

Annual

Overview of Children and Young People's Services and Annual Safeguarding Report

Six Monthly

Children and Young People Performance Reports

Progress Updates

Contextual Safeguarding and Youth Relationships TBC
Narrowing the Gap in Educational Attainment

This page is intentionally left blank